



Business Analysis Practice

CoE Training

nearshore
technology

agenda

introduction

planning & monitoring

elicitation

requirements mgmt. & communication

enterprise analysis

requirements analysis

solution assessment & validation

basic BA project approach

underlying competencies

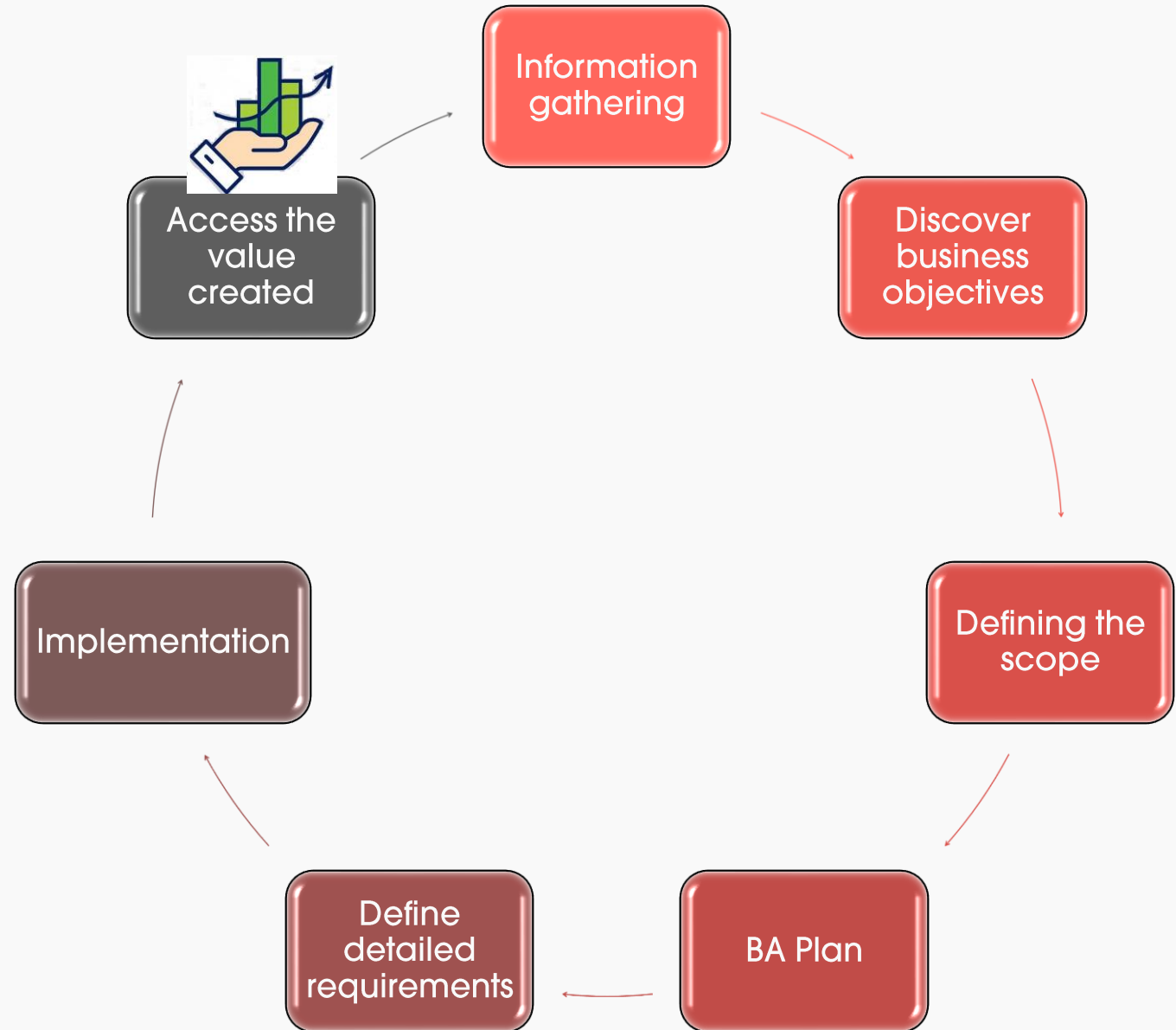
techniques

business frameworks

certifications

basic BA project approach

Approach



Information Gathering



Key Responsibilities

Clarifying your role as a
business analyst

Identify primary
stakeholders

Understanding the
history of your project

Understanding the
current systems and
business processes



Discover Business Objectives



Key Responsibilities

Find out expectations of primary stakeholders

Find out the “why” behind the project

Make sure that business objectives are clear and attainable

Solve conflicting expectations so that everyone is aligned



Defining Scope



Key Responsibilities

Developing multiple strategies

Need to implement the solution

Verifying and confirming the business objectives

Most importantly, drafting and reviewing



BA Plan



Key Responsibilities

Identify the most appropriate types of BA deliverables

Check business analysis deliverables

Setting up deadlines

Complete deliverables



Define Detailed Requirements



Key Responsibilities

Gathering the
information needed

Analyzing the
discovered
requirements

Outlining and validating
each deliverable

Reviewing and
validating deliverables



Implementation



Key Responsibilities

Analyzing the solution design

Documenting the project so it will be useful

Liaison between the business users and technical team

Assisting the team to accept the changes



Access Value Created



Key Responsibilities

Evaluating the progress

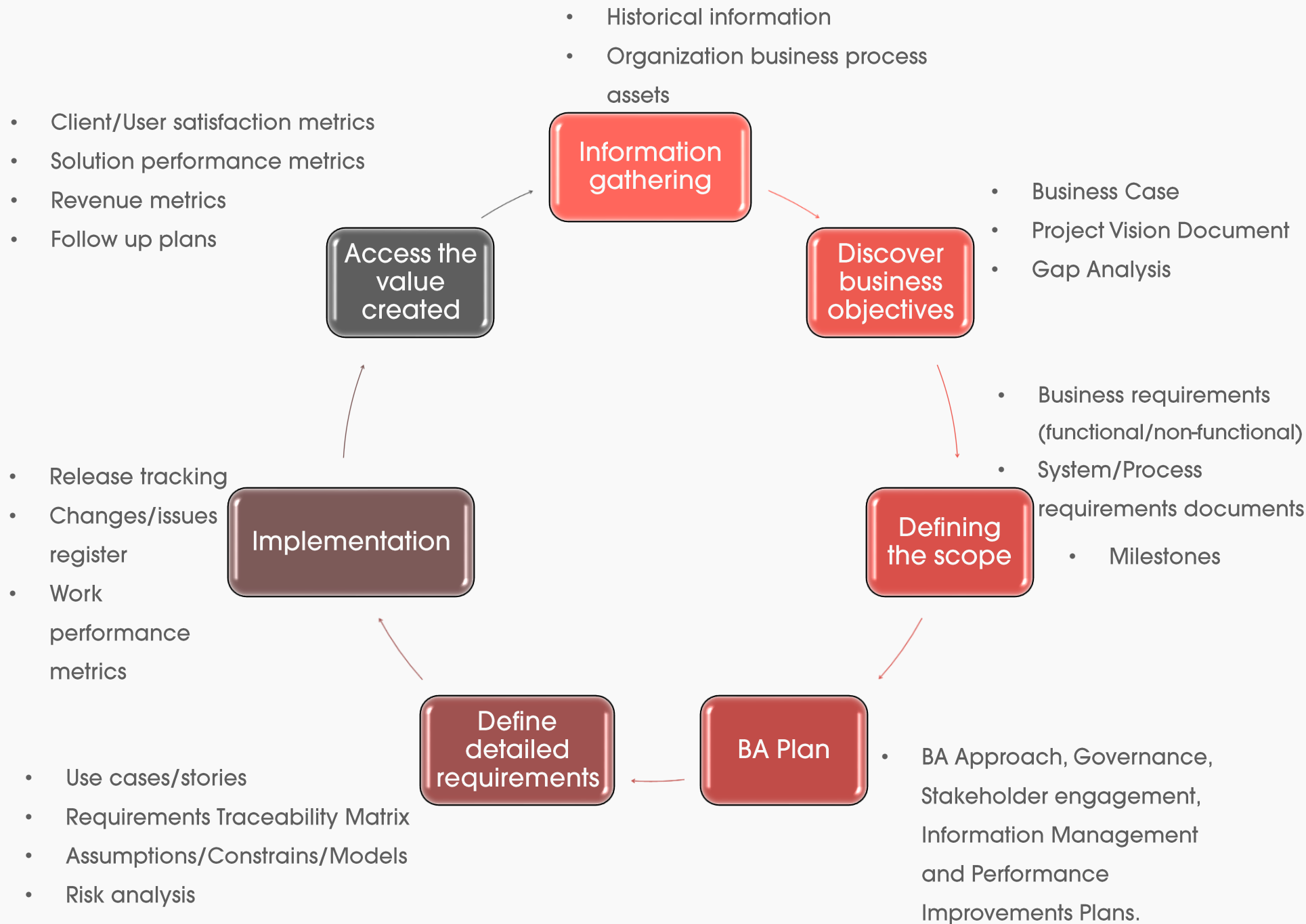
Proposing follow-up
plans

Assessing the user
engagement

Delivering the results



Suggested Docs by Stage





Thank you!!

“Fail early, fail often, but always fail forward.”
- John C. Maxwell

go near